

Registration Instructions NCYC 2009

- 1) Go to www.rapidcitydiocese.org, then go to the youth page.
- 2) Print and complete the NFCYM/NCYC form. Form 13 for youth and Form 14 for adults. It must be signed and sealed by a notary.
- 3) Print and complete the Rapid City Diocese form.
- 4) Send your \$100 deposit, made payable to your parish/school, plus your NFCYM/NCYC form and the Diocese of Rapid City form to your parish contact person or youth minister.

Parish Contact or Youth Minister

- 5) Make one deposit check out for your group, payable to the Diocese of Rapid City, due by July 20th. The final payment of \$95 per person is due Sept. 20th. Mail the two forms and money for each person to: Provatia Potvin, Diocese of Rapid City, PO Box 678, Rapid City, SD 57709, ppotvin@diorc.org , (605)-343-3541

Cancellation/Replacement Policy

If you find a replacement, you are able to receive a refund, minus the **\$20 per person replacement fee**. If you cancel your registration there will be no refund given.

Hotel, Transportation and Food Notes

Transportation and food are the responsibility of each parish group. Hotel arrangements can be made through the diocese by July 20th, but are paid by each parish group. Hotel/Lodging arrangements made outside the NCYC block are charged a **\$40 per person fee**, payable with their registration fee by June 20th.